

Keep CUP Kids safe!! Clearances needed!!

If you ever have any contact with persons under 18 in any kind of volunteer leadership capacity (Shine, Nursery, Crosscurrent, Driving, Hosting, etc.) you will need to go through the process of obtaining or updating your clearances and filling out a volunteer application/agreement. Thank you for your patience as we continually strive together to keep our kids safe.

PA Law requires the following clearances to work with Children and Youth:

*Complete these clearances online & submit to Jenn Cox (print or email to office@cupepc.org)

- 1) PA Criminal Record Check (free for volunteers)

<https://epatch.state.pa.us/Home.jsp>

- 2) PA Child Abuse History Clearance (free for volunteers)

<https://www.compass.state.pa.us/cwis/>

- 3) Sign Disclosure Statement Application for Volunteers
(available to those who have lived in PA for at least 10 years) or if not:

FBI Fingerprinting (Cost approx. \$25)

- Everyone age 14 and older must obtain these clearances and have on file in the church office prior to working with children and youth as a volunteer or leader.
- Exception to FBI Fingerprinting: if you have lived in the state of PA for the last 10 years continuously. You will need to sign a legal waiver stating that this is true for you.
- Exception for all checks: If you have recently had these exact same background checks processed for something else (work, school, etc.) you may submit a copy
- Clearances are good for 5 years and must be kept up to date and on file with the Church Office prior to working with Children and Youth.
- Payment: If you need the FBI clearance but are unable to pay, we can help.
- Children and Youth Volunteer Application/Agreement. This must be filled out and on file in the church office. They may be submitted with your clearances.

Closest FBI Fingerprinting Location:

Beaver Valley Intermediate Unit (at CCBC)

147 Poplar Avenue

Monaca, PA 15061

(724) 774-7800

Open Mon-Thurs 8-3:00pm & Fri 8-2:30pm (closed from 11:30-1p for lunch Mon-Fri)

*Due to COVID, fingerprinting is by appointment only, they are not accepting walk-ins.

CUP Evangelical Presbyterian Church

Children and Youth Volunteer Application and Agreement

(This form is only for adult and volunteers (14 years or older) who will be volunteering with children and youth)

Name: _____ Date of Birth: _____
(Month/Day/Year)

Home Address:

Phone Number (Home): _____ (Cell): _____

Email Address: _____

Volunteers who work with children and youth are required to obtain the following clearances:

PA Child Abuse History Certification

PA State Criminal History

For volunteers who have lived in Pennsylvania for less than 10 consecutive years, the FBI Criminal Background check and fingerprinting is also required.

Please return your completed application/agreement along with copies of your clearances to the church office.

**I agree to attend and provide documentation of an online or in person safe child training when asked to by CUP Evangelical Presbyterian Church.*

I also hereby authorize and consent to CUP Evangelical Presbyterian Church, its agents and employees, to inquire into and undertake whatever background check of me that CUP Evangelical Presbyterian Church, in its sole discretion, deems appropriate to determine my fitness to serve as a volunteer. I understand the inquiry may include computer database searches, criminal history checks, interviews with people acquainted with me, employers, or references. I release and hold harmless CUP Evangelical Presbyterian Church, its employees and agents—including all persons, companies, and/or corporations supplying information to CUP Evangelical Presbyterian Church in connection with any and all background checks—from any and all liability in obtaining or providing such information about me. I agree that if CUP Evangelical Presbyterian Church determines, in its sole discretion, that I have provided false or incomplete information in response to the above questions, or CUP Evangelical Presbyterian Church decides, with or without cause, not to approve or retain me as a volunteer for whatever reason, CUP Evangelical Presbyterian Church may, without notice or other process, reject my application to serve as a volunteer, or revoke my privilege to serve as a volunteer. All of the information contained herein is true and correct to the best of my knowledge and belief.

Signature: _____ Date: _____

*Training will be provided at a later date.